



HMIS Steering Committee Charter

Purpose Statement

The HMIS Steering Committee is designed to oversee and support the implementation by the host organization of King County, All Home's Homeless Management Information system (HMIS), to ensure that it is a functional Homeless Management Information System (HMIS) that meets local needs for data collection and reporting as well as U.S. Department of Housing and Urban Development (HUD) HMIS standards, and specifically to:

- Inform the vision for HMIS and set priorities.
- Approve budget, communications plan, and work plan.
- Assure the HMIS meets the database needs for Coordinated Entry for All.
- Review and monitor the daily operations and strategic initiatives for HMIS, including update on status of support requests and customer satisfaction.
- Develop and approve policies for our local HMIS, including the MOU and data sharing agreements.
- Assure appropriate data privacy mechanisms are in place, and inform the process to manage data breeches as needed.
- Inform legislative agenda as needed.
- Provide a forum to resolve provider concerns or issues as necessary.

The authority of the HMIS Steering Committee shall be to:

- Approve policy changes and accountability for the success of the HMIS system.
- Approve budget, communications, and work plan for the HMIS system.
- Establish and ensure guidelines are met around functionality of the HMIS system.